

Bartlett Historical Society

2022 Annual Report



Preserving the Past in the Present

Our Bartlett Snow Roller
from the turn of the 1900's –
Renovated 2015

Creating a Cultural & Learning Center to Showcase & Share our History

Future Home of our Bartlett
History Museum in our
Historic 1890 St. Joseph
Church Building

*Red doors signify Welcome & no
mortgage—We will welcome
everyone and we own the
building outright*



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ACKNOWLEDGEMENTS and APPRECIATION

At the Bartlett Historical Society, every day we strive to bring our Mission to life. Our Mission is focused on the preservation of the history of Bartlett, Hart’s Location, Livermore, NH and the surrounding region as well as offering educational opportunities to young and young at heart to learn about that history. This can only be done by having the backing of many people and supporting organizations helping us in our goal to enliven our Mission. The keys to our success are found in our sustained membership, the support received for our museum project from both members and non-member donors, backing of local businesses and town leaders, and in the dedication of volunteers including our Board of Directors.

We also greatly appreciate the support and guidance provided by organizations such as the NH Preservation Alliance, Mount Washington Valley Promotions, NH Center for Non-Profits, and the Mt Washington Valley Chamber of Commerce. Their professional expertise in managing and helping non-profit organizations such as ours is invaluable.

We have several sponsors, Special Business Members, who actively support the publication of our quarterly newsletter, *The Historical Herald*. Their sponsorship of this communication tool helps us keep our members, non-member donors and interested community members informed of our work within the organization and community.

Finally, our members are the lifeblood of our Society. Whether at the Individual, Patron or Business level, they help us bring the mission of BHS to life through their continued support. The real benefits of joining this historical society are just like those of joining any other non-profit organization – the satisfaction of being philanthropically involved in a cause that has meaning to the member and helping the organization be an asset to and have a positive impact on the community. Our members are the driving force behind our passion for the preservation of our local history and our efforts to help others learn about that history.

To all who help make the Bartlett Historical Society possible as a non-profit organization, we gratefully recognize your support and thank you for your involvement.

2022 BHS Annual Report—Executive Summary

As we look back over 2022, we see that we were able to accomplish many things as well as put plans in place for the future of the organization. We are very fortunate to have dedicated members and donors who help support the Society. This backing is critical to our ability to enliven the Mission of the organization as we strive to be a positive influence in the community.

BHS Leadership: Our Board of Directors consists of a core leadership group that has several years' experience running the organization and is a diverse group in thought and background. As Board members change, new members have continued this spirit of dedicated support for the Society. A diverse Advisory Panel also provides counsel to the Board as needed.

The BHS Organization: In 2022, the BHS organization remained as it was in 2021. We are in "good standing" with the state of New Hampshire with our non-profit status. We are governed by a seven person Board of Directors (one position is currently open). Directors serve for one year terms and can be reelected indefinitely. The Board engages BHS Advisors when other input is sought for directions or decisions. We conduct a membership drive every year from which we enroll dues paying members in the Society for a one year term. We also have a number of non-member donors who primarily support our museum project. Currently, volunteer opportunities are limited on the museum project but we plan to open more opportunities for volunteer engagement when the museum is opened.

Membership: Our 2022 membership increased slightly from our 2021 numbers, and we were very pleased to welcome 37 new members, many of whom were prior museum donors. As the year comes to an end, we are seeing very positive signs in membership renewals and new members for 2023.

Operations: In 2022, we continued to run the business of the historical society as efficiently and effectively as possible. We hosted four interesting presentations in our Quarterly Presentation Series. We continued to do fundraising events with our dining benefit event, our quilt raffle and, new in 2022, our Christmas ornament sale. We also reenergized our Golf Tournament. We published four well received newsletters, containing feature articles about the lives of local "historians." We have seen an increase in inquiries via our website asking about features of Bartlett and local history as well as exploring genealogical information. We have also improved our website to make content easier to find and also added the functions of online membership and donation capabilities.

Strategic Project – Bartlett History Museum: We made several very positive strides with the completion of some important exterior work on our building. Plans are in place for 2023 work as funding is available. We will continue to seek out new donors and encourage current donors to continue their support. Bill Duggan continues to be our General Contractor working with Phil Franklin, as the project director.

Financials: BHS remains in the black in both the operating income and museum accounts. Membership dues and donations to the operating account are sufficient to allow BHS to meet all of our operational financial obligations. We have kept expenses to a minimum and have a good surplus of cash available for emergencies. The museum donations have continued to come in slowly but steadily. We have continued to receive support from foundations as well as individuals and businesses. Where possible, we have used volunteer support to help avoid renovation costs.

In Summary: 2022 was another good year for BHS because of efforts made by the BHS leadership, advisors and assistance from various members. We look forward to continued work on our museum with a goal of opening the museum as soon as possible. As we stepped forward, we often looked for ways to improve things such as communication with members and the public, general marketing, sustaining and increasing our membership, and being a solid member of the Bartlett community. Our 2023 objectives reflect these points. We plan to resume our interaction with leadership members from other local historical societies as we meet to discuss ways that we can all address common issues and promote the exploration of local history. We look forward to 2023 and thank everyone for their continued support.

President's Message



2022 was a very positive year for the Bartlett Historical Society. Our membership drive was successful with 37 new members joining. We hosted four very interesting presentations on topics (i.e., the making of custom hiking boots by a local boot maker, the history of a local family, our state's unique historical road placards, the story New Hampshire's one-room schoolhouses). We continued our fundraising efforts for our museum project with a very successful dining benefit event. On the museum project, we completed some additional steps in the renovation effort. The leadership of BHS along with some volunteer help continued to work to make our Historical Society a standout in the community and region.

Over the past year, I have made it a point of saying that we want and expect BHS to be a "community asset" as we work to enliven the tenants of our Mission statement – preserving the history of our town and offering educational opportunities for people to learn about that history. As in years past, we found ourselves challenged in this endeavor by the fact that we don't have an operational headquarters where we can invite people in nor do we have one central archive. Still, with the help of our friends at the Bartlett Congregational Church, we were able to hold meetings and continue our Quarterly Presentation Series. At our future museum, we held another Renovation Open House to give visitors a glimpse of the future for the Historical Society and we responded to numerous inquiries from people across the land about different aspects of Bartlett, Hart's Location and Livermore history. So, while we are making positive inroads to enrich the culture of the town, the best is yet to come.

Looking back at 2022, several things jump out as noteworthy:

- ⇒ Inquiries to BHS for Historical Information: Over the past year, we have seen an increase in inquiries made to BHS through our website. These inquiries, now several per month versus previously only a few a year, are asking about things such as genealogical information, data on landmarks in our coverage area that someone visited on vacation recently or in years past, or offers to send a bit of local history back "home." We have done our best to respond to each request; sometimes we have information to share and other times, we aren't so lucky. Still, we do our best to respond to the people who take the time to send us an inquiry.
- ⇒ Local Interest in BHS in General: As we have moved forward with the museum project, we've seen more interest in our Historical Society from different members of the community, some are members and others are not yet members. We are encouraged to keep moving in our chosen direction by their comments and suggestions.
- ⇒ Donations of Historical Artifacts: Several local historical artifacts have started making their way to our doorstep, most likely in anticipation of the opening of the museum. Several of these items tease us as they are the tip of an iceberg of another story of the history of our three-town coverage.
- ⇒ The Spirit of Volunteerism: BHS is a completely volunteer run organization. Other than contractors that we hire for the renovation or other maintenance functions, the only compensation received by the BHS Board of Directors or anyone else is a sincere "Thank You" for that person's support. Looking at other organizations, we know that volunteers come and go but we have been very fortunate to have a fairly steady level of support from people on our leadership team, on our Advisory Panel, and from members. This support makes it much easier to focus on our Mission and this support is greatly appreciated.

Our primary strategic focus has been the renovation of the historic St. Joseph Church building to transform it into our Bartlett History Museum. That focus continued in 2022. While we hoped to have the museum completed and opened by the end of 2022, we are still searching for the date of the grand opening. Progress has certainly been made on the physical renovation, a lot of volunteer time has been expended and everyone is anxious to see the museum opened. The holdup in the process is funding. Donations

to the project have been coming in slowly but steadily. There are many area non-profits seeking support and we are all asking for the same dollars from people. Contractor availability and ever rising prices of materials only add to our expense management challenges. Still, we have made progress and, most importantly, we are determined to succeed and complete this renovation.

In closing, I would like to thank the BHS Board of Directors for their continued support and engagement in the organization. We were faced with several challenging decisions in 2022 and, through calm deliberation and sharing of thoughts, we made good decisions that have helped us move forward with the museum project and our operations in general. Our Advisors also played an important role in our direction and decision making. Their support brings in different perspectives that help round out the facts and considered impacts of decisions. We thank them for their ongoing support. Finally, I thank our members, donors and volunteers for their continued support and engagement. BHS exists because of your support.

If you have any questions about the Bartlett Historical Society or the information in this Annual Report, please drop a note to us at our email, BartlettHistoryNH@gmail.com or directly to me at Phil@BartlettHistory.org. We hope you enjoy reading this Annual Report and encourage you to join our historical society if you are not already a member.

Sincerely,



Phil Franklin
President, Bartlett Historical Society

**Photos from
2022 BHS
Golf
Tournament**



***Thank you to all of the golfers, donors, sponsors and
volunteers for helping make this tournament a
success.***

***Special thanks to Norm Head and Hadley Champlin
our Tournament Co-Chairs.***

BHS Board of Directors and Advisors

The Board of Directors of the Bartlett Historical Society is comprised of six individuals with diverse personal backgrounds. While we may approach things from different perspectives, we all share and support a common desire to see the history of Bartlett, Hart's Location, and Livermore researched, documented, preserved, and shared.

2022 Bartlett Historical Society Board of Directors		
Board Member	Position	Brief Biography
Philip Franklin	President, Director	Phil joined the BHS Board in 2015 as the Secretary. He is a retired Program Director from The Hartford in Hartford, CT. He has held leadership roles in other non-profit organizations such as Xavier High School, Middletown, CT (Xavier Board of Trustees and Xavier Alumni Board of Directors); Hospital for Special Care, New Britain, CT (Foundation Board of Directors) and MYARC Community Resources, Middletown, CT (Board of Directors). In Bartlett, he served as the Chairman of the Bartlett Planning Board as well as a Director on the Stilling Grant Association.
Hannelore Chandler	Vice President, Director	Hannah has been a member of the BHS Board since its inception in 2006. She has served as the Treasurer for the organization until 2017 when she took on the role of Vice President. Hannah has a very extensive business background in advertising, bookkeeping, human resources, real estate and owned MMC Resort Rentals and Realty.
Susan Franklin	Treasurer, Director	Sue joined the BHS Board in 2017. She is a retired Assistant Director from The Hartford in Hartford, CT where she worked in the Governance, Risk and Compliance Department. She is very adept at managing the organizations accounting books. An avid quilter, Sue is a member of The Material Girls, an organization that makes and donates quilts to various organizations for clients in need in the Mt Washington Valley.
Kathleen Howard	Curator, Director	Kathy has been our BHS Curator and member of the BHS Board since 2009. She catalogs the BHS collection of artifacts as well as records genealogical information on Bartlett folks. Kathy is also our Membership Coordinator. She has an extensive background and practice in library science/ management working for Yale University, Wake Forest University, and Bayer HealthCare – Pharmaceuticals.
Scott Mallett	Secretary, Director	Scott joined the BHS Board in February 2022. He was raised in the Glen section of Bartlett. He has always had a strong interest in local history, particularly, the history of our local railroads. Scott's career was focused on the food service industry until he became disabled with the loss of his leg. He was also the Curator for the Hartmann Model Railroad Museum, 2000—2005. He worked for the Conway Scenic Railroad as a Conductor. Scott also is the founder of the Bartlett Roundhouse Preservation Society.

Board Member	Position	Brief Biography
Robert Foppiano	Director	Rob joined the BHS Board in September 2022. He is very engaged in the support of local non-profit organizations including BHS.
Open Board Position		We currently have one open position on the BHS Board of Directors as we close 2022

We also would like to acknowledge Margaret “Peg” Fish for her contributions to the BHS Board of Directors. Earlier in 2022, Peg informed us of her need to resign from the Board. We accepted her resignation with regret. She brought a lot of local knowledge to the table and offered sound advice in discussions.

BHS Board of Directors – Advisory Panel

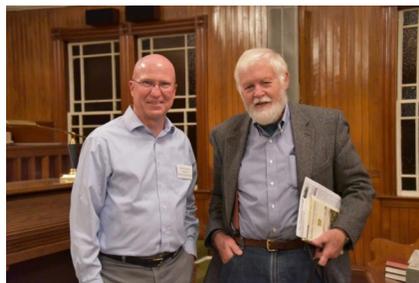
The BHS Board also places a great deal of weight on the guidance given by several Advisors. Each of these people shares the Board’s zeal for our local history and, to that end, offer the Board the best of their wisdom on a variety of topics for managing and promoting the historical society.

<u>BHS Board of Directors – Advisory Panel</u>				
J. Hadley Champlin	Michael Chandler	Bill Duggan	David Eliason	Norman Head
George Howard	Anne Pillion	David Shedd		

Administrative Support for BHS Board of Directors: In October 2021, the BHS Board of Directors welcomed the volunteer services of Sue Chula as our Recording Secretary and BHS videographer. Sue is responsible for:

- Recording, assembling and distribution of the minutes from BHS Board meetings
- Video recording of our quarterly presentations (we started recording these presentations with our October 2021 event).

Photos of Speakers from our 2022 Quarterly Presentation Series



Top Left, Pete Limmer; Top Right, Ray Hodgkins; Above, Michael Bruno; Center Right, Phil Franklin (left) with Steve Taylor; Far Right, One of our presentation audiences

Organizational Overview

Bartlett Historical Society Mission:

- The collection and preservation of data and items pertaining to the history of Bartlett, Livermore and Hart's Location, NH
- Stimulating interest in the history of Bartlett, Livermore and Hart's Location, NH through the promotion and conducting of educational opportunities and events related to the history of these three towns.

Organizational History

The Bartlett Historical Society was formed in 2006 as a 501 (c) 3 non-profit organization.

Inception of BHS: From its inception, the Bartlett Historical Society gained momentum as a good cross section of local people were involved in the organization at the leadership level. Various committees were formed to research and document things such as the different town cemeteries, railroad activity, and military service by townspeople. The society also established a quarterly presentation series and, in past years, has held an occasional community dinner. All these things were done to help promote the organization and enliven the educational component of the society's Mission statement.

Story Land Chalet as Initial Headquarters: In 2006, the society was granted use of a chalet that is owned by the Story Land organization. This chalet was intended to be the headquarters of the society but, over time, proved to be too small for the organization and was relegated to being a storage location for many of the historical items in the care of the society. The society still has possession of the chalet today and continues to use it for storage of many, but not all, of our artifacts. A good number of items are also stored in the basements, attics, barns and living spaces in the homes of town residents. Many of these items are uncatalogued.

Initial Excitement Loses Energy: Over time, interest in the historical society seemed to wane. As this occurred, donations and memberships also began to dwindle. Over the period of 2011 to 2015, membership had dropped from a high of just over 150 members to a low, in 2015, of about 70 members with a steadily declining trend. Donations had dropped to nearly zero also.

Revitalization: In 2015, with the addition of some new BHS Board leadership, three things occurred:

- Community-based activities were restarted with the focus on benefit dining events as fundraisers.
- BHS established memberships in organizations such as the Mount Washington Valley Chamber of Commerce, Mount Washington Valley Promotions, the NH Center for Non-Profits, and the NH Preservation Alliance. These memberships helped improve our marketing of the organization and in-person presence through attendance at events such as the Chamber Business Expo
- In 2016 BHS officially embarked on a campaign to raise the funds to save and renovate the historic former St. Joseph Church building (efforts leading up to this campaign started in 2015). Our goal was and is to transform the building into our Bartlett History Museum.

These three steps showed positive results and increases in both memberships and donations to the organization. In 2022, our membership numbers approximately matched the 2021 level but our donations to the general fund of the society and the museum project continued to show positive gains.

BHS Board of Directors in 2022: Continuing from 2021, our 2022 review shows that the historical society remains on solid footing from a leadership perspective. We have a strong, active, and diverse board of directors currently with six members, four of whom have six or more years of tenure with the Board forming a consistent leadership core. In 2022, we welcomed two new board members and accepted the resignation of another. Scott Mallett and Robert Foppiano joined the BHS Board; with regret we accepted the resignation of Peg Fish from the Board. We have one open board position that we hope to fill in 2023.

Fiscal Management Protections: Steps (i.e., policies and procedures) that we implemented in 2020 and 2021 governing our financial operations have remained in place and are being enforced by our Board leaving us in good financial shape in at the end of 2022. Where needed, we refined some of our financial management procedures to ensure smooth and transparent management of income and expenses for both the general operating fund and museum project.

Forward Looking Forecast: Looking forward, we see a bright future for the Bartlett Historical Society as our future museum will open many doors of opportunity for the organization. To maintain and grow our future, however, we need to be ever diligent about maintaining our professional standards as an organization and adopting new ways to keep people interested and engaged in the mission of the society.

Constituency

At the broadest level, the Bartlett Historical Society's constituent base is "the general public." More specifically, we look at our constituents as:

- Our BHS membership
- Non-member donors to BHS, this includes individuals, businesses and foundations who contribute to BHS in a non-member status
- Members of the public who have an interest in the preservation of local history
- Members of the public who are interested in learning more about our local history.

Current Community Impact

The Bartlett Historical Society has developed a very positive community rapport on two fronts:

- BHS Museum Project: Members of the Bartlett community and people from surrounding areas see the effort being put forth by BHS to renovate and transform the former St. Joseph Church building as a step forward for the area. Through comments received in notes to the society and from in-person greetings, it is evident that this effort to save this building is opening new ideas for the betterment of Bartlett Village
- Broader Communication of Activities: Through various press releases, BHS has communicated to the public about different activities or efforts being conducted to benefit the community. Again, feedback is positive on the efforts of the society to engage the community through benefit dining events, open invitations to see our snow roller, museum's in-progress renovation, and historic topic presentations.

Projected Community Impact

When our museum is finally open, we anticipate a much stronger and broader community presence for BHS. Our museum building, being in the heart of Bartlett Village, will give us a very accessible, convenient, and visible location from which we will base our operations. Feedback from people about this effort indicates that we will receive a number of curious guests through our door and people will bring in various pieces of local history that they would like to donate to us. We also anticipate that our museum will help us attract more interest in our educational projects. We are especially interested in broadening our educational programs with the faculty and students at the Josiah Bartlett Elementary School which is located within a few feet of our future museum. We are also at the very early stages of working with the Bartlett Public Library Trustees to learn how we can find synergies or points of commonality where we can work together to support our local history.

Also, in 2022, the BHS Board began the assembly of a list of topics that we feel deserve a deeper dive into the history of the topic or that need research from ground zero as we have no information on a particular topic. While assembling this list of future research topics, we kicked off research activities on a history of the Bartlett Fire Department (at the request of the town and fire department leadership) and on the history of the Bartlett Land & Lumber Company. We continued research into other facets of the railroad

history of Bartlett. Going forward, we plan to use these research projects as a means of opening new volunteer opportunities for members and engaging community members in sharing their knowledge of specific topics. This is another way we expect to see BHS demonstrate a more extensive cultural community presence in Bartlett, Hart's Location and Livermore.

Taking the concept of more engaged volunteers further, beyond research projects, we envision volunteers will be able to assist with the running of the museum, becoming ambassadors for the society at promotional events or helping with administrative tasks in the museum. The key to this increased level of volunteerism is the opening of the museum. Through the museum and attracting of different volunteers, we hope to engage younger people in the organization and ensure the longevity of the society.

All these plans and ideas will have a positive impact on the community and help solidify BHS as a forward thinking "citizen" of the Bartlett and regional community.

A Special Note of Appreciation: Early in 2021, the leadership of the Bartlett Congregational Church informed the BHS Board that we could use their church sanctuary for our BHS presentations and their basement meeting room for BHS meetings. They have continued to allow us to use the church in 2022 and have extended their generosity into 2023. Their support allowed us to continue to do our presentation programs and meetings while we work on the renovation of our Bartlett History Museum. We truly appreciate their support and cannot thank them enough for the use of their building.



Bartlett Congregational Church

Through the years, the parishes of the St. Joseph Church & Congregational Church assisted each other in times of need. That tradition carries on today with BHS.



Left, Sue Franklin shows the quilt she made and donated for the 2022 BHS Quilt Raffle



Left, The 2022 BHS Christmas ornament we sold as a fundraiser. Now, it's a collectors item

Membership Report

2022 Membership Drive

Membership in the Bartlett Historical Society is open to anyone with an interest in local history, regardless of home location, age, race, gender, religion, personal orientation, or political affiliation. We welcome all new members and appreciate the loyalty and support of our renewing members (see Appendix A for a copy of our BHS Non-Discrimination Policy).

Our 2022 BHS Membership Drive was opened in October 2021. Membership dues remained constant at the following levels:

- General Membership: \$20
- Patron Membership: \$50
- Business Membership: \$100

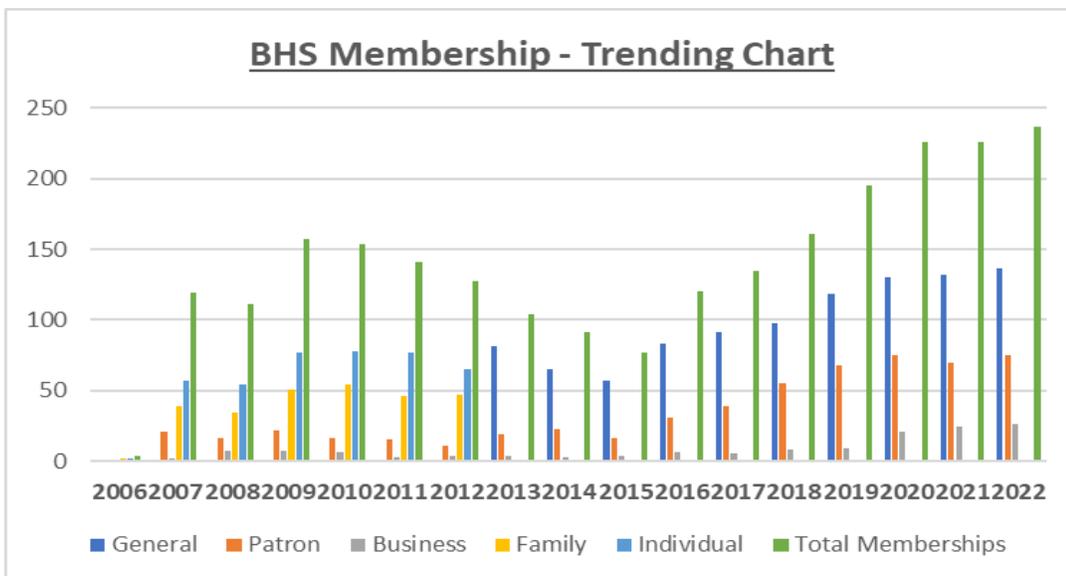
Our membership “year” is January 1 through December 31, in line with our fiscal year.

The 2022 BHS Membership Drive resulted in 239 members including 37 new members. The breakdown of memberships by levels is:

- General Membership: 141 (2021 was 130)
- Patron Membership: 77 (2021 was 70)
- Business Membership: 21 (2021 was 24)
- Lifetime Membership: 2 (awarded to members based on BOD decision)

Overall, the 2022 membership numbers show an increase of 13 (+5%) in our membership rolls. We will continue to encourage people to join BHS as new members and work to retain current members as we move forward in our 2023 membership drive.

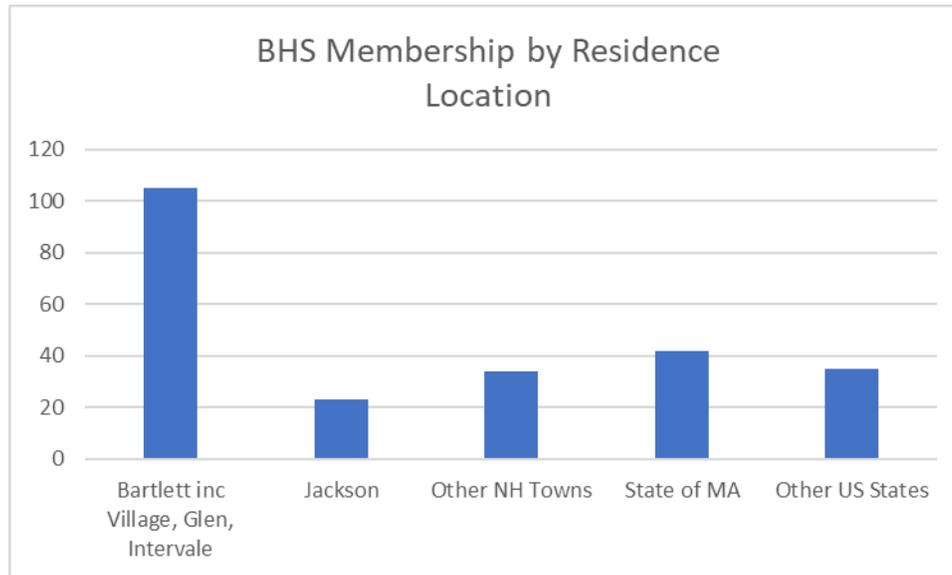
In our 2021 Annual Report, we noted that we are searching for ways to reach out beyond our existing “bubble” of members to seek additional membership support. In an indirect effort to broaden our membership, in May 2022 we mailed an appeal letter to all Bartlett property owners asking for their support for the museum project. While this appeal generated some additional donations for the museum, at the end of 2022, we are seeing several new memberships being taken by people to whom we sent that appeal. We see this as another positive signal that we are making a good impression on the community. We will continue to look for new ways to encourage people who are not already members to join BHS.



Note: From 2006 – 2012, BHS had two different membership categories, ‘Family’ and ‘Individual,’ that were replaced by ‘General’ in 2013.

Membership Geographic Dispersion

BHS membership in 2022 was concentrated within the towns of Bartlett and Hart's Location (44% of members) with the remaining members scattered across New Hampshire and several others across the country. Another concentration of members is from Massachusetts with 18% of our membership hailing from that Commonwealth. This is predominantly due to the fact that Bartlett has many second homeowners from Massachusetts. Other states represented in our 2022 membership roster include CA, CT, DE, FL, IL, MD, ME, NC, NJ, PA, RI, TX, VA, UT, VT, and WA.



2022 BHS Membership List: A complete list of our 2022 BHS Members is found in Appendix B of this report.

Future Considerations Regarding Membership

Our members are our most important constituents. We are continually looking for ways to invite more people to join and sustain their membership in the historical society. Many factors cause people to join BHS or, conversely, drop their BHS membership. In trying to understand these factors, the BHS Board has several challenges as we look at our strategy for membership retention and attraction of new members. It is worth noting that the points below are common to all our neighboring local historical societies. Some of the things we should explore include:

- How to engage younger people and even students in the historical society?
- What are the motivations and expectations of people who are joining the historical society?
- Similarly, what are the motivations and expectations of members who have retained their memberships?
- Why do members drop their BHS membership?
- What types of programs we can offer to attract and retain people “from away” as BHS members?
- Additionally, for people outside the Bartlett area, how can we engage them in BHS to make their membership “meaningful?”

At the end of 2022, the BHS Board initiated a serious discussion focused on how we can engage members from away. With 56% of our members from other states or other locations in NH, we are actively exploring methods that will allow these members to participate in and/or experience BHS activities from their homes. Our aim is to use the capabilities of social media and broadcast media to accomplish this objective. We'll have more to report on this development in our 2023 Annual Report.

Curator's Report

The Bartlett Historical Society is very fortunate to have, as one its Board members, a professional curator. Kathleen Howard has an extensive background in museum and library curator activities from when she was employed by universities and major corporations. The report below provides some background on the extent of our BHS collection of historic materials, artifacts, and documentation as well as notes on the work addressed in 2022.

Materials

The Bartlett Historical Society uses the PastPerfect database to track and inventory items donated or collected. This database allows us to catalog items by category and allows us to maintain comprehensive membership and donation records as well as providing us with the means to maintain a "People Biographies" database consisting of historical biographical records for Bartlett and Hart's Location residents.

The current BHS collection consists of 63 cataloged "Objects". These objects consist of household objects (dishes, linens, etc.), toys (dolls), manufacturing artifacts (wooden pegs), posters, souvenirs, transportation items (railroad spikes) and many other miscellaneous items.

The "Archives" portion of the database consists of various papers and documents, collected or donated. Local newspapers are searched for any relevant articles, advertisements, obituaries, etc. related to Bartlett and these articles are clipped and stored in folders in the archives collection. Currently there are 273 specific folders containing articles and miscellanea related to various Bartlett subjects. In addition, there are another 171 individually cataloged documents in the Archives collection.

The BHS "Photographs" collection contains over 120 cataloged photographs and cataloging continues on the backlog of donated photos. One of the problems encountered is the lack of identification of the people or places in the photos. The BHS also has a large postcard collection which is currently not cataloged. Plans are to catalog each postcard and, eventually, scan the image into our database adding to the "Photographs" section of our database.

The "Library" portion of the BHS collection consists of 338 cataloged books and journal titles. Notes relevant to Bartlett have been added to records where appropriate and will help in research, eliminating the need to scan the contents, and indexes of each item.

Time and space are the problems currently hampering our ability to catalog the backlog of materials donated. Once a permanent home is established, we can recruit volunteers to help with the organization and cataloging of these materials.

Genealogy

We now have more than 9,600 biographical entries in the PastPerfect database. These simple biographies have been added or updated through research into the town of Bartlett vital statistics records, Ancestry.com and information found at the website Findagrave.com. A review of the existing records with the goal to fill in any missing information (dates, names, burial site, etc.) with any new or additional information contained in Ancestry.com records was done in 2022.

A new project was begun in 2022 to research names which appear on the US Census reports. Hart's Location was the first part of the project. Names were first searched in the PastPerfect People Biographies and census info was added to existing records. Individuals who did not already have records in the database were researched in Ancestry.com and records were added to the BHS database as information was found. Approximately 250 names which did not appear in Ancestry.com will need further research.

Records for Livermore residents are still being worked on and will probably be the hardest to locate. Due to the transient nature of Livermore residents who worked in the lumber or railroad industries, finding information can be very difficult. Census records were recorded by hand and can be difficult to read and decipher. Misspelling is rampant and “foreign” names were spelled out phonetically and do not necessarily reflect the actual name.

Census records for Bartlett will be an ongoing project. The number of individual names is far larger than the Hart’s Location or Livermore listings. Bartlett’s records also predate the other towns.

20th century records have only been released through 1950. However, the decline in the population numbers in Livermore and Hart’s Location make those towns easier to follow and document. 20th century population growth in Bartlett enlarges the volume of names needing research

Along with the “People Biographies” in the PastPerfect database, we also maintain a cemetery index in an Excel spreadsheet. This index to Bartlett gravesites now contains information on over 1,500 individuals and is periodically updated by comparison with information available on the Findagrave website. Comparison updates were completed in 2022.

Once the Bartlett Historical Society is established in its new home – the BHS Museum – it is hoped that this database will be made available through the BHS website allowing people to conduct historical or genealogical research from home.

Research Projects

Over the past year, we have recognized that there are many topics of historical interest of which we have little, or in some cases, no relevant information. In November, we formally started to develop a list of topics for future research efforts. In the meantime, we have the following research projects underway to one degree or another:

- Local Railroad History: Scott Mallett is heading up the Railroad Research Committee studying the history of railroading in Bartlett, Hart’s Location and Livermore. This is an ongoing project. Much of Scott’s findings have been published on our BHS website
- History of the Bartlett Fire Department: Phil Franklin was approached by our town’s fire chief with a request to develop the historical story of the Bartlett Fire Department. In October 2022, department records were being collected and interviews were being arranged with past chiefs and prominent firefighters
- History of the Bartlett Land & Lumber Company: Once the largest employer in town, the Bartlett Land & Lumber Company history is nearly a blank page in our records. In November 2022, Scott Mallett started an effort to collect the records of the company. Phil Franklin and BHS member, David Atchason, found the site of the lumber mill. Plans are in place to continue to search for company records and interview locals who may have ancestral connections back to the mill.

Future research projects will be prioritized and staffed as time and volunteers are available.

Future

Once again, we ask your help in donating items of history to the collection. Every effort is made to treat your donations with the respect and care that they deserve. The anticipated Bartlett Historical Society Museum will provide much needed space to preserve and display what the Society currently owns and will also provide a “home” to any items donated in the future. We look forward to the coming year as a productive one with continuing organization, research and storage of the current collection and any future additions.

Respectfully Submitted,

Kathleen Howard
Curator, Bartlett Historical Society

Bartlett Historical Society 2022 Operations

In this section of the report, we focus on the business of running the historical society. In 2022, operations continued as normal although our fundraising efforts directed to public audiences was somewhat reduced. In the past, a good deal of fundraising support has been received through dining benefit events. In 2022, we were only able to secure one dining benefit date as competition for available dates is stiff. Still, through other events (i.e., Quarterly Presentation Series events, museum open house event) we still did our part to raise funds for BHS and those funds were then being directed to the BHS Museum Fund.

We continued to use the Bartlett Congregational Church as our meeting venue. Their support for BHS has been outstanding. A conversation between Phil Franklin, BHS President, and Pastor Jonah Mayer, the new pastor at the Bartlett Congregational Church, confirmed the church's willingness to allow BHS to continue to use their facility in 2023.

2022 Accomplishments

Time Frame	Event/Activity Description
Monthly	BHS Board of Directors met to conduct the business of the Society
Quarterly	We published four newsletters on our normal quarterly schedule
January 2022	BHS Sponsored a presentation by Pete Limmer on the History of the Limmer & Son Boot Company of the Intervale section of Bartlett; about 70 people attended this event
April 2022	BHS sponsored a presentation by retired Army Colonel Ray Hodgkins where Ray told the history of his family here in Bartlett plus the story of his family's military service to the nation; about 40 people attended this event
May 2022	We launched our second quilt raffle with a quilt made by BHS Treasurer, Sue Franklin. The drawing was scheduled for October 19, 2022, at our 4 th Quarter presentation
May 2022	BHS is the guest non-profit for a dining benefit event at Black Cap Grille, North Conway; BHS raised about \$650 at this event
May 2022	Mass mailing appeal sent to all Bartlett Property owners (minus members and current donors) asking for museum support
June 2022	BHS Golf Tournament is back; 36 golfers attended this nine-hole event at the Linderhof Country Club; BHS netted about \$3,500 from this event
June 2022	BHS sponsored a presentation by Michael Bruno telling the stories behind our states historic site road markers; about 45 people attended this event
July 4, 2022	Coinciding with the Bartlett Fourth of July Parade, we opened the future BHS museum building for a Renovation Open House. About 110 people came in to see what we are doing with the building. All were impressed.
September 2022	BHS launches a Christmas ornament sale with an ornament adorned by an etching of our snow roller; ornaments were made by a local craftsperson
October 2022	BHS sponsored a presentation by Steve Taylor, a NH Humanities speaker, on the History of New Hampshire's One-Room School Houses; about 45 people attended this event
October 19, 2022	Prior to Steve's presentation, we held the drawing for the 2022 quilt; The Miller family, BHS members, from Warwick, RI, won the quilt; about \$950 was raised from this raffle for the museum project
December 2022	The BHS 2023 Membership Drive is opened; response by the end of 2022 has exceeded membership drive results to the end of those years
December 2022	Our Christmas ornament sale is concluded with the sale of 94 ornaments, netting about \$500 for the museum project

All-in-all, feedback from all our events was positive. At the door donations were generous. As usual, the turnout at our Black Cap Grille event was very positive with many members attending as well as the public. Our quilt raffle was again well received but ticket sales in 2022 were down from the 2021 sales (in 2021, we raised \$1,100 through the raffle).

Readers of this document will notice that one item previously reported is missing, that being the 8th Grade Bartlett History Project at the Josiah Bartlett Elementary School. A couple of factors entered into the decision to cancel this project in 2022. First, a new faculty member replaced our original faculty contact; he seemed less sure of doing the project than his predecessor. Second, and more importantly, the school was dealing with a great many COVID issues in 2022. A meeting between Phil Franklin and Joe Yahna, JBES Principal, concluded with the mutual decision to suspend the program for 2022 and reevaluate this decision in 2023. It was felt that “forcing” the execution of the program would do more harm than good. It was also agreed that the school would like to look at more ways to engage with the Historical Society, especially once the museum is open. Mr. Yahna will ask that this future direction be noted in the Master Plan for the school.

Administration of the Organization

In 2022, we experienced a “normal” business year. No significant events forced out of the ordinary decisions and the Board continued the operational management of the Society in pre-pandemic stride. In general:

- The Society is run by a seven-person Board of Directors (in 2022, we started the year with five Board members; two new members were added in 2022, Scott Mallett and Robert Foppiano; one Board member, Margaret “Peg” Fish, resigned). We had one open position leaving management of the organization to six directors as of 12/31/2022.
- The Board also engages members of an Advisory Panel for counsel on selected topics; the topic at hand determines the advisor(s) to be consulted. The most challenging topic discussed with the Advisors was the decision to take on the unplanned museum sub-project of residing the building, thereby, redirecting funds earmarked for interior renovations to the exterior of the building (the residing project was thought to be the wise and prudent move)
- We continued to consult as needed with our accounting firm, Leone, McDonnell & Roberts of North Conway. A review of our books, operational and museum, is planned for 2023
- We opened discussions on the expansion of use of social media and other marketing platforms by BHS. An initial target will be to establish a BHS YouTube channel. Other social media platforms will be explored as we have someone with whom we can consult on their appropriateness, potential effectiveness, and maintenance needs
- The use of our online membership and donation functions is becoming increasingly popular. Square credit card processing is our secure intermediary
- Recognizing that there are topics of historic importance of which we have little or no information, we have begun the organization of a list of future research topics
- Following up on a 2021 goal to document our policies and procedures, we have targeted what we deem to be the four most important operations in our BHS “business.” These are financial management, membership management, cataloging and tracking our collection of historic artifacts and documents, and communications with members and the public.

Operational Financials

From a financial perspective, the organization remains in good financial shape with sufficient funds to cover all our day-to-day financial obligations. The bulk of our income is received through membership dues, operating fund donations and fundraising events.

Our newsletter publication and mailing costs were covered through the generous donations of our newsletter sponsors, local businesses we treat as “Special Business Members.” Expenses are kept to a minimum. Administrative costs for office supplies, computer expenses (e.g., software licensing, equipment upgrades, etc.), insurance and utility costs for our building are the largest expenses. As in previous years, we continue to review our financial status for our general operating account and our museum account monthly at BHS Board meetings. The Treasurer distributes several detailed reports prior to each Board meeting. Details on the BHS financial status can be found in the Financial Reports section of this report.

As noted above, we are planning to engage our accounting firm, Leone, McDonnell & Roberts of North Conway, to complete a review of our museum and operational books in 2023. This is in keeping with their recommendations for ongoing reviews of our financial records.

BHS remains in good standing with the state of New Hampshire as a non-profit organization and is current with all IRS filings.

2022 BHS Objectives Results

At the end of 2021, the BHS Board of Directors established four goals by which we would measure ourselves at the end of 2022. The results are as follows:

Objective 1: Museum Renovation Project: Show measurable progress toward the completion of or reach the actual conclusion of the renovation of our building, the Bartlett History Museum

- Result: Progress was made on the renovation effort. Notable items included the installation of the ADA ramp, the railings for the front stairs, the residing of the building. Details of this progress is documented in the next section of this report

Objective 2: Membership Beyond Our Current Sphere: Establish a membership marketing program that will attract new members to 1. Sustain a solid membership base and 2. Attract younger people to become BHS members

- Results: Discussions were held on this topic amongst our BHS Board members as well as with leaders of other local historical societies. We concluded that membership maintenance in general is a common issue with no clear path to sustained retention or attraction of new members. In 2022, we experimented with the approach of a mass mailing to all Bartlett property owners (excluding current members and donors) to draw their attention our museum project. In addition to museum donations, results of this approach have proved positive with 19 new members joining from this mailing by the end of 2022

Objective 3: Operational Preparedness: Develop a functioning operational plan that will include a realistic and executable financial forecast model, an annual timeline for all events and fundraising activities, a marketing program for BHS, updated policies and procedures for BHS operations, a plan for museum display turnover/changes (i.e., revolving displays) (subject to the museum being open), a plan for the future leadership of BHS

- Results: While each of these topics was discussed to one degree or another throughout the year, no definitive action was taken on any of them. We have a financial model to forecast the operational future of BHS including our museum; we have refined the approach to the policies and procedures manual and included that approach in our 2023 objectives; discussions on museum displays were held at high levels but we felt there was no urgency in refining the details of this plan as the opening of the museum is still in the distance

Objective 4: Establish/Coordinate or Participate in an Association of Local Historical Societies: Within and around the Mount Washington Valley, there are many historical societies. It is our theory that all have similar needs, concerns and opportunities. Completion of this goal would see BHS either lead or be a strong player in the establishment of a regional council of historical societies where leadership from each group can meet to share ideas, find ways to work toward common goals and share experiences.

- Result: We accomplished this objective with a meeting in May 2022 that included representation from eight historical societies from surrounding towns. The topics in the meeting focused on membership retention and attraction as well as marketing our programs. A second meeting in 2022 was discussed but did not occur. We plan to revive this gathering in 2023.

2023 BHS Objectives

At the end of 2022, the BHS Board of Directors established the following objectives for the organization in 2023. Each of these objectives is targeted to improve or strengthen our organization as a “citizen” in the community.

Objective 1: Advancement of the Museum Renovation Project: Show measurable progress toward the completion of or reach the actual conclusion of the renovation of our future Bartlett History Museum

Objective 2: Development of Operational Preparedness Documentation: BHS currently has skeletal documentation for operational processes and procedures. In 2023, we should work to prioritize the development of documentation outlining the processes and procedures for our most critical functions. These are:

- Financial management steps taken by the Treasurer
- Membership management steps taken by the Membership Coordinator
- Cataloging and tracking our historical collections
- Communication steps with the membership and public generally handled by the President.

Objective 3: Broaden Our Approach to Attract New Members and Retain Current Members: Maintaining and growing our membership roll is an essential component for the future of BHS. Membership dues and donations are a primary source of our operational funding. When the museum is open, we will need to have a solid cast of members to support the museum. To that end, we should be exploring ways to:

- Market BHS to a broader audience, regardless of age
- Demonstrate how BHS is a community asset worthy of their membership
- Provide members with volunteer opportunities
- Provide opportunities for members who are from outside our area to actively engage in BHS, so, for example, they can view our presentations, see the museum from afar or watch a topical program on our local history.

Objective 4: Establish a List of Future Historical Topic Research Projects: As we noted in our November 2022 BHS Board meeting, there are many topics for which we have only some information or others no information at all. In this objective, we will compile a list of topics that could be open for new or additional research. This would be an ever-evolving list with new topics added at any time and topics where research is completed removed from the list.

A framework for the topic list, established by the Curator, will be used to keep organizational control over the list of topics. Also, the Curator should outline how the research documentation should “look” (i.e., format, depth, references, etc.).

Bartlett History Museum – Our Strategic Project

2022 marked the seventh year of our campaign to raise the funds to renovate and transform our former St. Joseph Church building into the Bartlett History Museum. To date, we've raised \$435,289, all from monetary and gift-in-kind donations by individuals, businesses and foundations. We've continued to complete renovation tasks as we have funds or volunteers available. We've continued to add capital value to the building so that at the end of 2022, the capitalized value of the building is \$313,302.

History of the Former St. Joseph Church Building



Beautiful, one-of-a-kind stained-glass window catching the morning sun from the east

The St. Joseph Church was built in 1890 under the direction of Father J. N. Plante who, at that time, was serving the Diocese of Manchester in the Whitefield, NH community. St. Joseph became the first Catholic church in the Mount Washington Valley. It was in service as a church until 1999 when the Diocese launched a project to consolidate churches in the area and, so, the St. Joseph parish was consolidated into Our Lady of the Mountains Church in North Conway.

The building was bought by the Bartlett School district and ultimately used as a storage facility for the Josiah Bartlett Elementary School. Little to no maintenance on the building caused its condition to deteriorate to the point that the school district proposed its demolition, three times. Concerned citizens stepped in and gained agreement with the Bartlett School Board to let an exploratory committee identify an alternate use for this historic building. Ultimately, the Bartlett Historical Society became the stewards of the building in June 2016 with the stated goal of reopening the building as a museum after an extensive renovation.

Fundraising for the renovation started in November 2016. In November 2019, while initial renovation activities were underway, the Historical Society completed a negotiation with the school district to purchase the building for \$1.00. Since then, fundraising has continued, and the renovations to the building have taken place as funding has been available.

Appreciation of Our General Contractor, Bill Duggan

This project continues to be managed and directed by Phil Franklin, BHS President, and, more importantly, by Bill Duggan, our General Contractor. Bill is a Bartlett contractor with over 40 years of experience in the construction trades. We owe a great deal of thanks and expression of appreciation to Bill for his expertise in engineering and rebuilding of the structure plus coordination of contractors. Because of our “start/stop” work arrangement due to funding, Bill has been willing to adjust to this on again, off again work pace, something no other contractor would likely do. We extend our thanks to Bill for his expertise and commitment to this project.

2022 Renovation Summary

With the generous support of many donors, we were able to accomplish five significant sub-projects on our renovation checklist. These projects were:

- Completion of the installation of about 2,900 square feet of wall insulation (carry over from 2021 work)
- Installation of nine new, energy efficient Marvin windows
- Refurbishing of the stained-glass windows and installing them in lightboxes
- Installation of the ADA ramp along with the site work to install a concrete pad for the ramp and new sidewalk connecting the front walk of the museum with the adjacent parking lot
- Residing of the building (90% complete at year end; stopped work due to winter weather conditions)

These projects essentially completed the exterior work for the renovation. The residing project was an unplanned activity that came about after issues were discovered with the sheathing boards because of the vinyl siding being improperly installed years ago.

Driving Forward

We remain fully committed to making this renovation project and, ultimately, the opening of the Bartlett History Museum, a success. While progress may be slower than we would like, we still continue to move forward with the ongoing support of many dedicated donors. In 2022, volunteers helped reduce costs with the installation of the wall insulation and first coat painting of the new clapboards prior to their installation. These two volunteer efforts alone saved the project an estimated \$25,000.

We have several checklist items before us to complete the renovation. With that said, we will continue to search for additional sources of funding beyond our current donors. Here, we continue to ask for the help of members and those receiving our Historical Society communications. If anyone knows of someone who is interested in learning more about this project, please have them contact Phil Franklin at Phil@BartlettHistory.org.

2022 Work Efforts Completed

Following a very busy 2021, renovation activity focused on the five projects noted in the summary above. Aside from these headline projects, several smaller projects were completed, all by volunteer support. Details on the headline projects are below (the “Capitalization” column with a “Yes” or “No” indicates if the work completed added tangible monetary value to the structure) (GIK = Gift-In-Kind):

Project	Impact	Cost	Capitalization
Interior Wall Insulation	This project, started in November 2021, was completed in February 2022. Installation of about 2,900 square feet of Rockwool (formerly known as Roxul) insulation on all of the museum walls plus venting for air flow into the attic space. This work was completed by a BHS volunteer, so our only cost was for materials.	\$4,200	Yes
New, Energy Efficient Marvin Windows	The original stained-glass windows in the building were replaced with nine new, energy efficient Marvin windows. Installation was completed by our General Contractor. Because of the irregular dimensions of the 1890 rough window frames, each rough opening needed to be adjusted to accommodate the new windows. Funding for these windows was provided by a grant from the Kendal C. and Anna Ham Charitable Foundation of North Conway.	\$23,500	Yes
Stained-Glass Windows and Lightboxes	The stained-glass windows that were removed from their original window frames will be reinstalled in the building in protective lightboxes that will be backlit with LED panels. A detailed refurbishment process was completed for each sash. Lightboxes were assembled to hold each window set. An initial lighting plan for the windows proved to be unworkable so an alternative plan was developed that involved the purchase of LED panels for even backlighting of the windows. The panels will be purchased in 2023. The windows will be installed as we prepare for the opening of the museum. Funding for the windows, lightboxes and panels was provided by two grants from the Robert and Dorothy Goldberg Charitable Foundation of Portland, ME.	\$9,600 (estimated)	Yes, when completed

Project	Impact	Cost	Capitalization
Mobility Ramp Installation	To make this building accessible to mobility challenged people, we installed an ADA compliant ramp. This involved site work for the ramp, pouring a concrete pad for the ramp along with a sidewalk that now connects our front sidewalk with the parking lot adjacent to the building. The ramp was purchased from a company specializing in the construction of these products in Cincinnati, OH. It was assembled by two BHS volunteers. The concrete was donated by Coleman Concrete of Albany, NH.	\$13,092 (includes site work, concrete labor, ramp cost)	Yes
Front Step Railings	New powder-coated iron railings were installed on our new granite front steps. These railings are compliant with ADA standards. The fabrication and installation of the railings was donated by Mount Washington Fabrication of Conway, NH. BHS was responsible for the powder-coating expense.	\$500	Yes
Residing the Building	Due to issues discovered with the sheathing boards of the building, a major decision was made involving the BHS Board and several Advisors to reside the entire building, an unplanned activity. This work involved removing all the vinyl siding and existing clapboards, repairing water damage on the sheathing boards, re-nailing all the sheathing boards, wrapping the building in new building wrap and installing new clapboards. Prior to installation of the clapboards, several volunteers applied a first coat of finish paint to the new clapboards. Work on this project is nearly complete but due to winter weather conditions, it will be completed in the spring of 2023. Volunteer support was also involved on the clapboard installation. This was a project that we planned to do in two or three years so this work being done now actually advanced our overall renovation effort even though it was unplanned for 2022.	\$62,000 (Estimated)	Yes, when completed

Throughout the year, Bill Duggan and Phil Franklin met regularly to review the project plans, next steps, and budget. Their coordination efforts have helped keep the project on track, eliminated expensive rework and set targets for the next major steps in the renovation.

Renovation Open House Events

In addition to the work on the building, we opened the building for a “Renovation Open House” event on July 4, 2022 (coinciding with the July 4th parade and post-parade town picnic). The event was very well attended with about 110 people stopping by to see the progress. We received very positive comments from everyone who attended. We will plan more open house events in 2023 as we get closer to our renovation completion.

Renovation Funding

All the work on this project is being made possible by the generous donations of individuals, businesses, and foundations. Additionally, some “gift-in-kind” and volunteer work has helped advance the renovation effort at no cost to the historical society. An important note is that we are holding fast to our policy of scheduling and performing work on the project only when we have the total funds to complete the work. While this is forcing the project to take longer to complete, we are going to be debt free when the building is opened.

2022 Grant Report

In 2022, we were fortunate to secure the following grant funding for the museum renovation:

- The Robert and Dorothy Goldberg Charitable Foundation has been particularly generous with their funding. Over the previous five years, this foundation has granted BHS a total of \$22,500 toward the museum renovation project. In 2022, they granted another \$7,000 in unrestricted funds to the project. We plan to use those funds to cover the added costs for the lightbox LED panels and the residing project.
- New Hampshire Charitable Foundation: The NH Charitable Foundation awarded BHS funding for a three-year unrestricted operational grant. The approval was received in 2022 but the first check was received shortly after January 1, 2023. The grant will be paid out as follows:
 - ◇ 2023 - \$8,000
 - ◇ 2024 - \$9,000
 - ◇ 2025 - \$10,000

These funds allow us to free up operational funds to transfer them to the museum project.

We also received several other smaller grants from private, donor-advised foundations. We will continue to seek grant support for our project in 2023.

We should also note that we did apply to the Kendal C. and Anna Ham Charitable Foundation for support. Unfortunately, the funding committee made the decision to not fund our 2022 request. Feedback from the fund administrator said that we have a very well composed application but the competition for funding was extremely challenging. We appreciate their consideration and will try again in 2023 for support from the Ham Charitable Foundation.

Photos of the various renovation projects completed in 2022

All of this work was completed through the support of generous donors

New Energy Efficient Marvin Windows Installed



Photos of the new Marvin windows taken before the residing of the building

Photos of the various renovation projects completed in 2022

All of this work was completed through the support of generous donors

ADA Ramp & New Sidewalk Installed



Work to install the ADA Ramp & new sidewalk

Top Left, Site work underway; Top Right, Concrete slab & sidewalk poured

Bottom Left, Ramp assembly underway; Bottom Right, Ramp is finished

New Front Step Railings are Installed



New iron and powder coated railings were installed on our granite front steps to complete the stairs installation.

Our ADA ramp entry to the building is seen in the photo on the right.

Photos of the various renovation projects completed in 2022

All of this work was completed through the support of generous donors

Original Stained-Glass Windows Saved Display in Museum



Above, “Rt Rev Bishop” window before refurbishment



Below, “Rt Rev Bishop” window in prototype lightbox after refurbishment



Photos on left show window sashes during the seven step process to refurbish them.

LED Panels will be purchased in early 2023 and installed behind each window set to provide even illumination of the beautiful stained glass.

The stained-glass lightboxes will be hung next to the original window frames.

The Building is Resided with New Clapboards



Top Left, front of the building is stripped to the original sheathing boards, blue building wrap being installed; Top Center, removal of vinyl siding in process; Top Right, back of building showing original clapboards

Bottom Left, 1903 newspaper found behind the clapboards; Bottom Center, new siding being installed; Bottom Right, north face of building with new clapboards and window trim

Financial Reports

The Bartlett Historical Society is currently managing its day-to-day operational activities from an account that we have termed as an “Operational Account.” We are managing our strategic project for the Bartlett History Museum out of a separate account known as the “BHS Museum Fund.” For accounting purposes and complete transparency in our financial records these two accounts are never mixed and, in fact, are with two separate banks. At the start of the museum project, the BHS Board of Directors established the following policies to guide our management of these accounts (these policies are still in place today).

Operational Account

Operational Income: Income to the Operational Account is currently derived from the following sources:

- Membership dues
- Donations designated to the General Operational Account
- Designated fundraising events and promotional activities

Operational Expenses: Expenses covered from the Operational Account are typically:

- All standard BHS administrative office expenses (e.g., printer ink, paper, other office supplies, etc.)
- Insurance premiums
- Utilities for the museum building
- Newsletter printing and postage including envelopes (supplemented by newsletter sponsor donations)
- Professional non-profit support organizational membership dues
- Museum building operational expenses (e.g., water bills, electric bills, heating fuel bills, etc.)
- Bartlett antiquities purchased (if any).

BHS is a completely voluntary organization; therefore, we do not have any salary expenses.

Museum Renovation Fund

Renovation Income: Income to the Museum Fund is derived from the following sources:

- Donations designated to the BHS Museum Fund and all undesignated donations to the society
- Foundation Grants designated to support general or specific renovation activities
- Designated fundraising events (e.g., dining benefits events, raffles, etc.)

Renovation Expenses: Expenses paid from the Museum Fund are:

- All work (labor) for the renovation project (i.e., general contractor, sub-contractors)
- Materials for renovation activities in the museum building
- Permits
- Engineering inspections
- Museum fundraising costs.

Financial Summaries

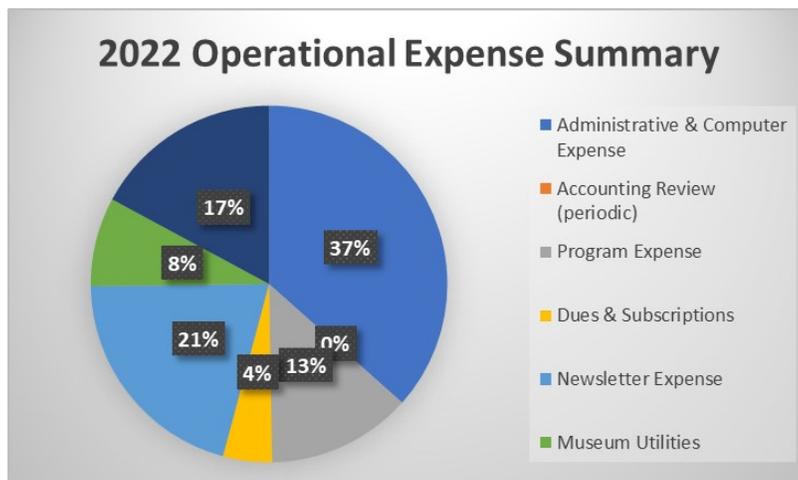
The following pages will provide a view into the Operational Account and BHS Museum Fund accounting for the year 2022. BHS operational and museum records for 2018 and 2019 received a professional review in 2020 by the accounting firm Leone, McDonnell and Roberts of North Conway, NH. The CPA completing the review found no irregularities in our accounting books. We are planning to reengage with the firm in 2023 for another review of our operational and museum books as recommended by our accounting firm.

It is important to note that when the museum renovation is completed and the museum is open for business, the BHS Museum Fund will be closed. Any funds in that account at the time of closure will be transferred to the Operational Account.

2022 Operational Account Summary

The BHS Operational Account covers cost strictly associated with the day-to-day operation of BHS.

2022 Operational Account Income Summary	
Category	Amount
In-Kind Donations	\$ -
Program Sponsors	\$ 300
Newsletter Sponsors	\$ 1,950
General Donations	\$ 645
Membership Dues	\$ 7,710
Total Income	\$ 10,605
2022 Operational Account Expense Summary	
Category	Amount
Administrative & Computer Expense	\$ 4,036
Accounting Review (periodic)	\$ -
Program Expense	\$ 1,449
Dues & Subscriptions	\$ 490
Newsletter Expense	\$ 2,275
Museum Utilities	\$ 890
Insurance Expense	\$ 1,890
Total Expense	\$ 11,030
Net Income	\$ (425)
Starting Balance @ Jan 1 2022	\$ 23,194
Operational Fund Balance Yearend 2022	\$ 22,769



Income Notes

The majority of BHS income is derived from Membership Dues (73%, up from 69% in 2021). Our membership did increase by 13 from 2021 to 2022 and we saw several members increase their support from the \$20 General level to the \$50 Patron level. Other categories of income remained relatively consistent to their 2021 numbers when compared to the 2022 numbers. All positive signs of support for BHS.

Newsletter sponsorships from local businesses offset most of the cost of the publication and mailing of the newsletter. We lost one sponsor mid-year and were not able to replace them in 2022. Still, we have a good response from our local businesses in support of this newsletter.

A program grant of \$300 from the NH Humanities Fund offset the same amount in our Program Expenses.

We were also notified of an unrestricted operational grant award from the NH Charitable Foundation at the end of the year, but the grant payment is being applied to 2023 numbers.

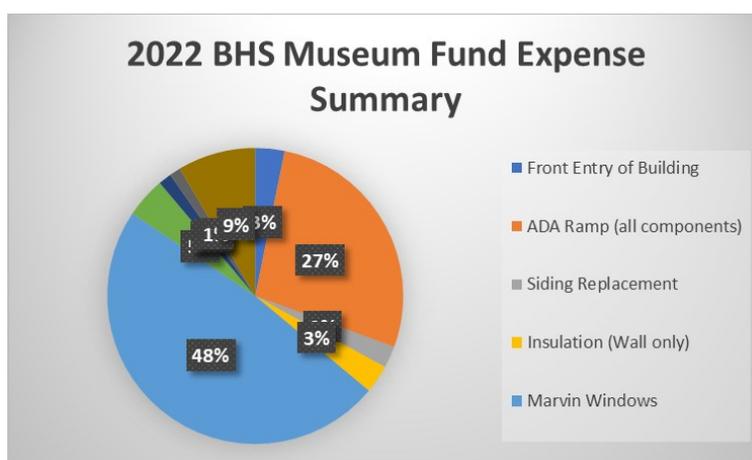
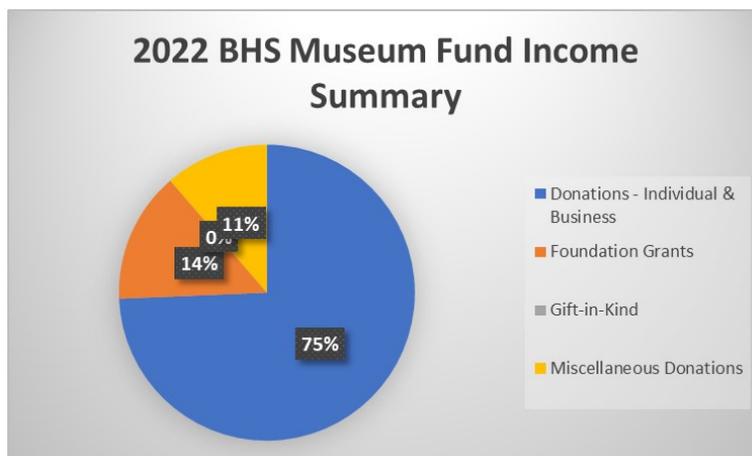
Expense Notes

Administrative Expenses dropped by 19% from their 2021 number due to overall reductions in expenses spread across several smaller line items. We did see increases in expenses notably in our insurance coverage, program marketing, and museum building utility expenses. This is largely due to the increased costs of goods and services.

2022 Museum Fund Summary

2022 BHS Museum Fund Income Summary	
Category	Amount
Donations - Individual & Business	\$ 50,198
Foundation Grants	\$ 9,675
Gift-in-Kind	\$ -
Miscellaneous Donations	\$ 7,652
Total Income	\$ 67,525
2022 BHS Museum Fund Expense Summary	
Category	Amount
Major Renovation Expense	
Front Entry of Building	\$ 1,532
ADA Ramp (all components)	\$ 13,092
Siding Replacement	\$ 1,136
Insulation (Wall only)	\$ 1,473
Marvin Windows	\$ 23,112
Interior Framing	\$ 2,115
Stained-Glass Windows	\$ 684
Total Major Renovation Expense	\$ 43,144
Building Inspection - Bergeron	\$ -
Misc Project Materials	\$ 586
Administrative	\$ 4,069
Total Miscellaneous Expense	\$ 4,655
Total Expense	\$ 47,799
Starting Balance 01/01/2022	\$ 68,105
Ending Balance 12/31/2021	\$ 87,831
Total Capitalized Renovations to Date	\$ 313,302
Total Donations to Date	\$ 435,289

The BHS Museum Fund is designated strictly for museum renovation income (donations) and reconstruction expenses.



Income Notes

Most of our income for the museum renovation comes from donations from private individuals and businesses. In 2022, donations from Individuals and Businesses were on par with our 2021 numbers. Grant funding, however, decreased sharply primarily because we received a \$21,600 grant from the Ham Foundation in 2021 but did not receive a grant from this foundation in 2022. Still, we continued to receive generous support from the Robert & Dorothy Goldberg Foundation plus several private donor advised foundations.

Expense Notes

As noted in other parts of the Annual Report, we completed several significant renovations sub-projects on the future Bartlett History Museum this year. Large expenses included the ADA ramp (with some costs avoided due to volunteer work) and the Marvin windows (with 94% of the cost being covered by the Ham Charitable Foundation grant).

We are very fortunate to have strong community support for this project. Volunteer work contributions and gift-in-kind contributions from Bill Duggan along with several volunteers all helped advance the renovation effort while avoiding added costs.

Organizational Affiliations

The Bartlett Historical Society is aligned with civic, historic preservation or non-profit support organizations. Each affiliation has a specific purpose from which BHS derives a benefit. For example, through our affiliation with the New Hampshire Preservation Alliances, we have been offered sound advice on how we should proceed with our renovation activities to balance the need for replacement of components of our historic building versus repair of those components. The Mount Washington Valley Promotions organization run by Lisa DuFault from Bartlett is a great support in getting announcements of our programs out to the public plus has offered BHS television spots to allow us to promote our museum effort. Other organizations such as the New Hampshire Center for Non-Profits offers online webinars and seminars covering topics such as how to promote our organization.

Each year, as memberships come up for renewal, the BHS Board of Directors evaluates the support provided by the affiliated organizations, the cost of membership and benefit we perceive we are receiving through that membership. A conscious decision is made on whether to renew with the affiliation or non-renew our membership.

The organizations listed in the chart below are the ones with which we are currently aligned.

Affiliation Category	Affiliation Organization
Historic Preservation	NH Preservation Alliance
	Association of Historical Societies of New Hampshire
	New Hampshire Historical Society (via Board members)
Civic Groups	Mt Washington Valley Chamber of Commerce
	Mount Washington Valley Promotions
Non-Profit Support	New Hampshire Center for Non-Profits

Bartlett Historical Society

2022 Annual Report

Appendix

The Appendix section of this report contains additional information that the reader may find useful.

Appendices are:

1. Appendix A— BHS Non-Discrimination Policy
2. Appendix B— 2022 BHS Membership
3. Appendix C— 2022 Museum Fund Donors

Appendix A—BHS Non-Discrimination Policy

Bartlett Historical Society Non-Discrimination Policy

The Bartlett Historical Society is a 501 (c) 3 non-profit organization whose sole purpose is the collection and preservation of artifacts related to Bartlett history and the history of the surrounding region plus offering educational opportunities to *anyone* who is interested in learning more about this history. We are open to the public, so to speak.

As such, this organization does not and will not discriminate on the basis of race, creed or religion, color, gender expression, age, national origin or ancestry, disability, marital status, sexual orientation or military status, in any activities or operations. These activities include, but are not limited to, the appointment of or termination of members of our Board of Directors, hiring or firing of staff or contractors working for the organization, selection or deselection of volunteers, selection of vendors, and providing of services.

Adopted by the BHS Board of Directors: 10/15/2019

Next Review Date: 12/2023

Philip Franklin
President, Bartlett Historical Society

Appendix B—2022 BHS Membership

Ruth & George Abbott	Bill Denhard	Jim & Linda Hastings
Craig Abbott	George & Flory Denhard	Ellen Hayes
David & Cheryl Alander	Deni DuFault Financial Services	Carroll & Nancy Hayes
Albert Alex	Brian Doherty	Richard & Marion Hazelton
Richard & Diana Allen	John Doherty	Mary Ann Head
Diane Arachy	Kathleen Donovan	Norman & Kathleen Sullivan Head
Doug & Candy Armstrong	Cynthia Dore	Jane Hennessey
David Atchason	David Dorsett	Rick Hennessey
Donald Aubrecht & Mary Nodine	Paul Doucette	Paul Hennigan
Marcia Bailey	Hank & Linda Dresch	Jim Higgins
F. Michael Bannon & Susan McIver	Jo-Ann Driscoll	John & Pat Higgins
Sharlene & Ernie Barbeau	Roland & Bette Dubois	Ray Hodgkins
Martha Benesh	Bill Duggan	Bob Holmes & Pam Abbott
Christine Benoit	Diane Durante	Nancy Holmes
Kathleen & Ed Bergeron	Jane Dusza	George Howard & Elois Sullivan
Steven Blum	Gretchen & Ed Ecclestone	Kathleen Howard
Robert Bond	Dave Eliason	Donna & James Iovino
Carla Borstel	Birdy Ellsmore	Iron Mt Water Services
Caroline Boyle	Cheryl Emerson	Jackson Historical Society
Luke & Pat Brassard	Lone E Emery	Lorraine Jones
Gloria & John Brennan	Michael Emry	Kevin & Susan Joyce
Allen & Joanne Brooks	Benjamin English	Anna Junge
Rachael Brown	Bill & Ruth Fabrizio	Karen Junge-Dennison
Roger Burdwood	MaryAnn & Richard Famiglietti	Jack Karp
Paula & Charles Burnett	Dan Fish	Cheryl & John Keator
Linda & Scott Carlyle	Katherine Fish	Irene Kerr
Gerry & Del Carrier	Margaret Fish	William Kershner
Gene G Chandler	Rebecca Fish	Gary Kezerian
E.G. Chandler	Robert Foppiano	Bob & Julia King
Lloyd Chandler	Linda & Samuel Frank	William King
Michael & Hannah Chandler	Mary Franklin	Stacey Klimkosky
John & Jeannie Chanley	Phil & Sue Franklin	Kringle's Enterprises, LLC
Sue Chula	Gino & Beth Funicella	Keith & Barbara Lafrance
David & Susan Clark	Dennis Gallagher	Jim Lane
Coleman Rental & Supply, Inc	Doug & Vicki Garland	Lydia Lansing
Paul & Jean Conley	Larry Garland	George & Joyce Larson
Tom & Jackie Connors	Jack & Susan Gay	Lou & Margaret Lavender
Joanne Corcoran	Greta George	Richard Leavitt
Frances Cox	Deborah Gilmore	Jason Lebel
Dave & Francine Cronin	Robert Girouard	Jeff & Martha Leich
Myles & Christine Crowe	Scott & Barbara Gleason	Diana Levy
Kenneth & Debra Crowther	Judie Glotzer	George & Virginia Lewis
Neil & Diane Darcy	Richard Goff	AO Lucy
Jen & Matt DeAngelis	Charles & Maureen Hanlon	Lucy Hardware
	Paul & Vicki Harlow	John & Judy Ludgate

Appendix B—2022 BHS Membership (continued)

Dennis Lufkin	Joan & Dennis Pidherny	Margaret Vincent
Joanne Lufkin	Anna Maria Polcari	Howie & Sue Wemyss
Leslie Mallett	David & Pat Pomeroy	White Mountain Oil & Propane
Scott Mallett	Gail Prelli & Charles Bierce	Thomas & Janet Wing
Joe Malone	James A. Progin	Edward Wolcott
Mike & Judy Manzo	Buzz & Jane Query	Burke J. York
David Marcus	Stefi Reed Hastings	Charlie & Arlene Zaccaria
David & Jeanne Mason	Evelyn Rivers	
Matty B's Mountainside Café	Toby & Stephanie Roberts	
William McAuliffe	Debra & Gordon Robinson	
Joan McGrath	Patsy Rogerson	
Bob & Ann McGraw	Judy Rososky	
Diane McGregor	Wayne Ruggles	
Fay McLeod	Ellen Russell	
Robert McSheffrey	Leo & Elaine Ryan	
Robert Meckley	Carol Saunders	
Earl & Brenda Medeiros	Jonathan Scanlon	
Donald & Nicole Medeiros	Fred Schaaff	
Louise Merrill	Ray & Arden Schoen	
Lorna Mersereau-Basford	Warren & Leslie Schomaker	
Arthur & Bev Micalfeff	Robert & Suzanne Scolamiero	
William & Maureen Miller	Eric Shabshelowitz	
Henry Mock	David Shedd	
Jeanne Mollicone	Terry Sherlock	
Stephanie Mullins	Brian & Michelle Spero	
Dave & Meg Murphy	Robert & Patricia Sterling	
Walter & Jacklyn Nadeau	Tyler & Ruth Stevens	
Jeanne Nava	Keith Force & Kim Steward	
Thomas Nealley	Greg & Andrea Stidsen	
Madeline & Bill Nixon	Edward N. Stowell	
North Country Dental	Bob & Eileen Sullivan	
Northeast Auto Body Inc	Diane Swansburg	
Mary & Ron Nudd	Carol Swanson	
Gail Olsen	Janet Swanson	
Scott & Gladys Olson	John & Clare Swayze	
Robert Owen	Terry & Dennis Symes	
Gail Paine	Irene Szymanski	
Pam & Steve Pamer	Mike Tamulis	
Pamela & Jim Parker	Douglas & Mary Anne Taylor	
Patch's Market	Paul Taylor	
Alice Pepper	Barry Trudeau	
Denise Peters	True North Veterinary	
Robert Pettengill	The UPS Store	
Sandra & Raymond Pezzullo	Kathy Van Deursen	
Bev & Don Phillips	Peter Vernon	

Appendix C—2022 BHS Museum Fund Donors

This is a listing of all of the members, non-members, businesses and foundations who made one or more donations to the BHS Museum Fund in 2022 (donors requesting their names be Anonymous are included in the number by the “Anonymous” entry). We again thank all of the donors for their generous support.

George & Ruth Abbott	David Crutchley	Susan Haberek
David & Cheryl Alander	Katherine Darling	George Hall
Mary Ann Albertine & Mark Sugermeyer	Danise Davis	Carol Haney
Francis & Nancy Alberto	Rebecca DeGeorge	Charles & Maureen Hanlon
Anonymous (18)	Estate of Bill Denhard	Bruce & Sharon Hasfjord
Diane Arachy	Eileen Donnelly & Jeffrey Klay	Jim & Linda Hastings
David Atchason	Chuck & Linda Donovan	Richard & Marion Hazelton
Donald Aubrecht & Mary Nodine	Thomas & Clare Doyle	Mary Ann Head
F. Michael Bannon & Susan McIver	Jo-Ann Driscoll	Norman Head & Kathleen Sullivan-Head
Bruce & Ellen Bates	Roland & Bette Dubois	Paul Hennigan
Patty Belcik	Judy Duran	James Higgins
Christine Benoit	Robert & Paula Dava	John & Pat Higgins
Joe Berry	Dave Eliason	Ray Hodgkins
Kevin & Colleen Blanchette	Lone Ellen Emery	George Howard & Elois Sullivan
Robert Bond	Bill & Bonnie Estey	Kathleen Howard
Brett Booth	Austin & Debra Ferland	Stephen & Mary Kandrotas
Carla Borstel	Gail Ferreira	John & Cheryl Keator
Arthur & Sue Boucher	Ralph & Sally Fiore	Edward & Patricia Kelly
Caroline Boyle	Margaret Fish	Patricia & Michael Keys
Edward & Gale Bradbury	David & Gloria-Jean Fitzgerald	Gary Kezerian
Myra Brodney	David & Janice Flynn	Bob & Julia King
Michael Bruno	Linda & Mike Francis	Katherine King
Milt & Paula Burnett	Sam & Linda Frank	Sheila & Patrick King
Teresa Byrne	Mary Franklin	William & Carolyn King
Scott & Linda Carlyle	Phil & Sue Franklin	Stacey Klimkosky
Brendan & Veronica Carroll	Ryan & Trisha Franklin	Lydia Lansing
Gene Chandler	Furber Funeral Home	Louis & Margaret Lavender
John & Jeannie Chanley	Dennis & Vicky Gallagher	Richard Leavitt
Sue Ann Chula	Robert Galligan	Jason Lebel
Ralph & Rita Ciarmella	Laurance Garland	Rich & Andrea Leonard
David & Susan Clark	Charlie, Emily & Jack Garrard	Diana Levy
Norman & Barbara Clement	Jack & Susan Gay	Andrew Lodoen
Janet Coderre	Barbara George	Nancy Lonstein & Jeffrey Lawrence
Tom & Jackie Connors	Greta George	Frank & Mary Mahany
Elizabeth Conrad	Robert Girouard	Dennis Maiorino
Elizabeth Conway	Julie Glotzer	Paul Malachowski
Conway Daily Sun	Robert & Dorothy Goldberg Charitable Foundation	Scott & Linda Mallett
Steve & Deb Coppola	Tom & Janet Gorman	Joe Malone
Country Cabinets	Scott & Anne Grant	Jon Marquis
Kenneth & Debra Crowther	Kathleen Guinee	Dave & Jeanne Mason

Appendix C—2022 BHS Museum Fund Donors (continued)

Matty B's Mountainside Café	Evelyn Rivers	Kenneth Ware
William McAuliffe	Toby & Stephanie Roberts	Michael Webb
Philip McCarthy	Tim Roden	Howie & Sue Wemyss
Bob & Ann McGraw	Stephen Romano	White Mountain Oil & Propane
Fay McLeod	Martha Rounds	Edward & Willa Wolcott
Louise Merrill	Wayne Ruggles	Charlie & Arlene Zaccaria
Arthur & Bev Micallef	Ellen Russell	
William & Maureen Miller	Elaine Ryan	
Paul Miraglia	Angelo Salamone	
Henry Mock	Alice Salvias	
Charles & MaryEllen Moffitt	Sal & Lori Santamaura	
Jean Mollicone	Tom & Sue Santeusanio	
Maureen Monks	Glenn Saunders	
Stephanie Mullins	Michael & Kim Scanlon	
Richard & Sylvia Munyon	Fred & Sandra Schaaff	
Dave & Meg Murphy	Jay Scheuer	
Deanna Murphy	Ray & Arden Schoen	
Walter & Jacklyn Nadeau	Catherine & Gary Scholl	
Joel & Gladys Nadel	Marisa Schumann	
Thomas Nealley	Robert & Suzanne Scolamiero	
New Hampshire Charitable Foundation	David Shedd	
Northeast Auto Body	Dan & Rosemary Sheehan	
John O'Neil	R. Blake Smith	
Scott & Gladys Olson	Michael & Elizabeth Smithers	
Glenn Olsson	Brian & Michelle Spero	
Robert Owen	Paul & Lorraine Squatrito	
Gail Paine	Edward Stowell	
Michael & Catherine Pakaluk	Carol Swanson	
Mark & Andrea Palmstrom	Janet Swanson	
Pam Pamer	John & Clare Swayze	
Alice Pepper	Irene Szymanski	
Michael & Linda Peraino	Michael Tamulis	
Chris & Vicki Perley	Melinda Tarkowski	
Don & Beverly Phillips	Paul Taylor	
Dennis & Joan Pidherny	Douglas & Mary Anne Taylor	
Richard & Prudence Plusch	True North Veterinary Hospital	
Anna Maria Polcari	UKOGF Foundation	
David & Pat Pomeroy	Mary Vigeant	
Bob & Evelyn Porter	Doug & Linda Lee Von Iderstein	
Gail Prelli & Charles Bierce	David Wajda	
David Publicover & Betsy Rand	William & Marie Walsh	
Steve Puzas		
Steffi Reed Hastings		
George & Frances Rhoads		
Adam & Jackie Rivard		